



Annex to Erasmus+ Inter-Institutional Agreement - Institutional Factsheet
UNIVERSIDADE DE LISBOA – Faculdade de Psicologia
 (University of Lisbon – Faculty of Psychology)

1. Institutional Information

1.1 Institutional details

Name of the institution	UNIVERSIDADE DE LISBOA
Erasmus Code	P LISBOA109
Institution website	www.ulisboa.pt
Institutional Coordinator	Prof. Eduardo Pereira
Mobility Unit Central Office – Rectorate Contact	Alameda da Universidade 1649-004 Lisboa – PORTUGAL ✉ erasmus@ulisboa.pt ☎ +351 217 967 624 ☎ +351 210 113 400

1.2 Departmental Erasmus Committee

Department	Psychology
Contact people	Prof. Dra. Maria Dulce Gonçalves (Erasmus+ Studies Coordinator) Prof. Dra. Rute Pires (Erasmus+ Traineeships Coordinator) Ana Pegado (International Relations Office Assistant)
Contact details	Phone: +351 217 943 897 E-mail: erasmus.i@psicologia.ulisboa.pt Website: https://www.psicologia.ulisboa.pt/en/ Address: Alameda da Universidade, 1649-013, Lisboa, Portugal

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills (B2 Portuguese recommended, not required*) at the start of the study period.

2.2. Additional requirements

The UNIVERSIDADE DE LISBOA welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator or International Office.

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.3. Calendar

2.3.1 Nomination and application

The nominations and applications must be done by email to erasmus.i@psicologia.ulisboa.pt until 30th June (for both 1st and 2nd semester students). We will send our decision by email normally not later than five weeks after we have received the complete and signed print of the application form.

2.3.2. Transcripts of Records

A Transcript of Records will be issued normally 6 weeks after the student has handed in his/her last exam/paper.

2.3.3. Termination of Agreement

In the event of unilateral termination of this agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Grading system

ECTS Grade	National Grade	Definition	
A	18-20	EXCELLENT	outstanding performance with only minor errors
B	16-17	VERY GOOD	above the average standard but with some errors
C	14-15	GOOD	generally sound work with a number of notable errors
D	12-13	SATISFACTORY	fair but with significant shortcomings
E	10-11	SUFFICIENT	performance meets the minimum criteria
F	1 – 9	FAIL	considerable further work is required

ECTS credits:	
one semester	one full academic year
30 ECTS credits	60 ECTS credits

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. International Erasmus exchange students who are nationals of a Member State of the European Union, Iceland, Liechtenstein, Norway or Switzerland or Erasmus students from non-EU countries who are legally residing in the EU and are covered by a state social security scheme will be able to benefit from the European Health Insurance Card, which we strongly suggest obtaining before the mobility period.

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. The vacancies in the University Hall are limited and not guaranteed.